



It is the responsibility of the owner, operator and/or maintenance organization to inform the DCA of Aruba and the organization responsible for the type design of the aircraft appropriately by using Form INS-4.105. The form contains the information as mentioned in this paragraph.

Content for INS-4.105:

- 1) Section A: DCA of Aruba use only;
- 2) Section B must be filled in by the DCA of Aruba, Owner, Operator or Maintenance Organization;

Identify major equipment related to problem. Enter manufacturer, model, and serial number per Type certificate holder/Manufacturer type certificate data sheet and number. Industry official names are to be used and no market titles.

- 3) Section C describes the problem;

a. Date: Enter the date of the problem (dd.mm.yyyy format):

b. Text: Whenever possible, describe conditions subsequent to, or leading up to, the reported problem:

1) Identify the cause for malfunction and emergency measures executed.

2) Include compliance or noncompliance with Airworthiness Directives, Service Bulletin's, STC's and PMA's.

3) Provide any significant fact you feel may help to reduce or eliminate recurrence (i.e., cycles, landings, and suggested changes).

c. Part Name: Enter official part name refer to IPC and/or MM.

d. MFG. Part Number: Enter official part number refer to IPC and/or MM.

e. Part Condition: Enter the actual condition of the part, cracked, bent, burned, corroded, shorted, etc.

f. Part/Defect Location: Enter location of the part;

g. Part TT/TC: Enter Total Time/Cycle of the part.

h. Part TSO/CSO: Enter Time Since Overhaul/Cycle Since Overhaul of the part, if applicable.

i. Component/Assembly Name: Enter the official name of the affected assembly as per IPC and/or MM, if applicable.

j. Manufacturer: Enter the manufacturer name of the part and/or assembly.

k. MFG. Model/Number: Enter manufacturer assigned model and number.

l. Serial No.: Enter the part and/or assembly serial number.

m. The last two rows are designated for the entity/person that is submitting the form. If there is no sufficient space than the "Additional Information" area can be used for this.



DIRECTIE LUCHTVAART ARUBA
DEPARTMENT OF CIVIL AVIATION
ARUBA

SERVICE DIFFICULTY
REPORT

INS-4.105
TRACKING NO.
P4-

B. MAJOR EQUIPEMENT IDENTIFICATION:

	MANUFACTURER	MODEL/SERIES	SERIAL NUMBER	T.C. NUMBER
AIRCRAFT				
POWERPLANT				
PROPELLER				

C. REPORT:

DATE:		
TEXT:		

AFFECTED PART SPECIFICATION:

PART NAME	MFG. PART #	PART CONDITION	PART/DEFECT LOCATION	PART TT/TC	PART TSO/CSO			
COMPONENT/ASSEMBLY NAME		MANUFACTURER	MFG. MODEL/NUMBER		SERIAL NO.			
SUBMITTED BY: (Name)	CARRIER	MAINTENANCE ORGANIZATION	PRIVATE OPERATOR	MECHANIC	AIR TAXI	MANUFACTURER	DCA	OTHER
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>